

IS 2.0 Update # 10

Details on BPA's Reconciliation Process

BPA's fiduciary responsibilities require that the EEI reimbursements provided to customers are supported by detailed data to substantiate energy efficiency activity. As such, BPA will be reconciling to the total dollar amount you have invoiced through IS1.O. We will not reconcile to kWh or to individual invoice totals.

Through March 15, 2013 you can reconcile your detailed data and still access your EEI funds. If after this period you have not received COTR approval on sufficient detailed data to offset the EEI reimbursements you received using IS 1.0, BPA will suspend access to EEI funds until you have fully reconciled your detailed data.

Through March 15, 2013:

- Submit detailed data via IS 2.0 sufficient to support the EEI you have received since the close of FY 11.
- Receive COTR approval on the detailed data necessary to offset the EEI reimbursements you received since the close of FY 11.
- Continue to use the IS 1.0 summary invoice process to access EEI by sending interim invoices to eedocs@bpa.gov.
- Submit the detailed data via IS 2.0 associated with any IS 1.0 invoices.

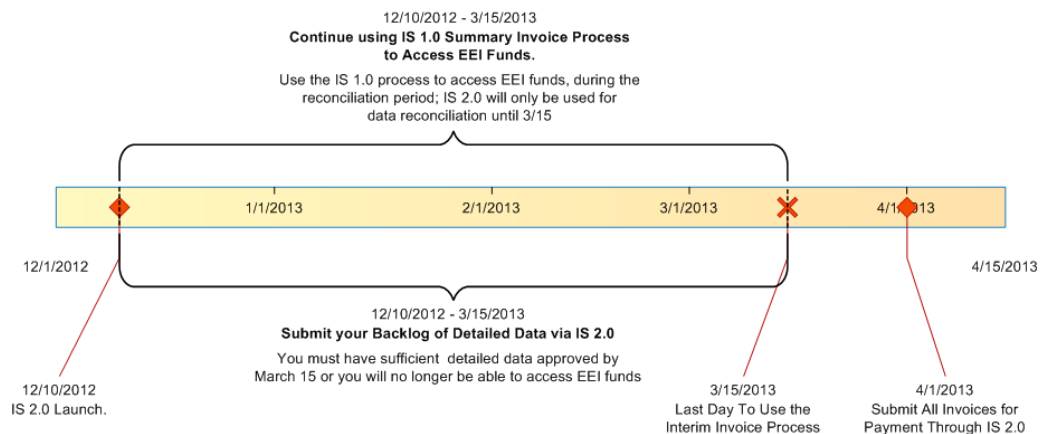
From March 15 to April 1, 2013:

- Do not use IS 1.0 summary invoices. The interim invoice process will be retired at midnight, Pacific Time on March 15, 2013.
- Do not invoice BPA between March 15 and April 1 (using either IS 1.0 or IS 2.0) so that we can effectively process submitted data and any associated corrections.

After April 1, 2013:

- Submit all reporting spreadsheets via IS 2.0. These submissions will serve as your invoices to BPA for EEI reimbursements. All supporting documentation should continue to be submitted via EEdocs@bpa.gov.

Timeline



Helpful Tips

As you submit your backlog of detailed data please keep the following things in mind:

- You must submit your entire backlog of detailed data on or before March 15.

Why: You will not be able to access further EEI funds after March 15 until you have provided, and BPA has approved, sufficient detailed data to offset the total EEI amount you have invoiced using IS 1.0. Because BPA's COTR review and approval may trigger necessary reporting adjustments, submitting your detailed data early will ensure there is no delay in your subsequent ability to invoice BPA using IS 2.0 and receive reimbursements.

- You do not need to match your IS 2.0 submission details to your IS 1.0 submissions.

Why: Since IS 1.0 submissions were summary estimates and did not include specific measure details there is no expectation that you will match the measure composition, project composition or kWh or dollar totals while you submit your backlog of detailed data.

- You do not need to match the kWh you submitted on your summary invoices.

Why: BPA has a fiduciary responsibility to substantiate the funds we have provided as EEI using detailed data, but we do not expect your actual kWh acquisitions will exactly match your summary estimates.

- You will need to submit the detailed data associated with any new IS 1.0 submission between now and March 15.

Why: Any IS 1.0 submissions made before IS 1.0 is shut down will add to the total you need to reconcile. It is easiest to do this by submitting your IS 1.0 summary invoice, and associated IS 2.0 detailed submissions concurrently.

- After April 1, your detailed reporting submission via IS 2.0 triggers creation of a BPA invoice

Why: After IS 1.0 is shut down, IS 2.0 combines detailed reporting and BPA invoicing into a single step. Provided you have fully reconciled IS 1.0 payments and have EEI available, reporting detailed data to IS 2.0 will tally the EEI reimbursement requests based on the data your COTR accepts and will trigger EEI payment.